

Brian Nanns – President
Mike Brown – Vice President
Karyn Kraf – Secretary
Melissa Nanns - Treasurer



FHS Athletic Booster Club
17410 Commerce Park Blvd.
Tampa, FL 33647
Phone: (813) 558-1185
fhsabc.org

**Meeting Minutes
September 15, 2022
Media Center
6:00pm**

Meeting called to order at 6:05pm

IN ATTENDANCE: AnnMarie McLaughlin, Karyn Kraf, Brian Nanns, Melissa Nanns, Mike Brown, Jeff Duncan

Approval of Minutes from 8.25.22

MEMBERSHIP UPDATE: 39 members

Business From Previous Meeting:

New Board Members appointed and voted on
Website created by B. Nanns – fhsabc.org
Booster logo decals ordered to sell for \$5

GENERAL FUND UPDATE:

- Balance \$84,900
- Ice machine ordered
- No team is in the red, a few teams have zero balance

Review of Leto game:

Parking: cash/square - \$650 (average is between \$400-\$650), need other square accessories, wifi is difficult, hard to get service, and using hotspots is not always an option.

Concessions: \$2000 (\$1100 + \$693)

Product left over...still have burgers/hotdogs, must order Pepsi products through Pepsi

Raffle: \$164the winner donated their winnings of \$80

NEW BUSINESS:

Voting procedures –

- under \$500 don't need a board vote, talk with Duncan for the okay, board is notified by email/text
- over \$500 requires a board vote

Transfer official books to new ABC Treasurer, Melissa Nanns

-will wait on Quickbooks or alternative program for now, currently using excel spreadsheet

-get signers updated on bank account

-reimbursement procedure- coaches give Duncan check request...must give quote and reason for purchase and how they will pay for it, if funds need to be purchased prior to funds being raised.

-want to have a budget and profit/loss statement for each team to go over with each coach

Booster proceeds allocated –

- currently ½ of membership fee is given to designated sport, ½ to general fund. Going forward right now – all of membership fee goes to general fund, talk to coaches and if the team gets 50% to join boosters, that money will go towards paying for Varsity letter and pin fees for that team.
- Team Parent Meetings- will have Booster Membership and Duncan attend to discuss everything. Put together a flyer to show ABC benefits...work concessions, etc
- Set up links for teams to pay their team fees through ABC website...service fee will be passed along to customers for everything except ABC Membership fee.

- If team works concessions at football game...discussed 50/50 after food cost to each team, Duncan said 15% for food deducted from total then split 50/50
- Raffle – McCoy will continue to run it....marketing students work it for grade....they can get volunteer hours. Full proceeds from raffle sales right now go to general fund.

Purchasing Food/Drinks for concession stand –

- M Brown recommended Gordon's as alternative vendor instead of Sam's which we are using right now. Price out menu for next meeting.
- Vote yes to pay for appliance service to get 2nd Fryer working
- Vote yes to add chicken fingers to menu, will get prices
- New ice machine has been ordered....is coming
- Pepsi tubs are in rough shape...expensive to replace...check with gas station about getting their tubs when they discard them as an alternative

Athlete of the Week / (Spotlight of the Week/Month)

- List qualifications, must check discipline and grades, then ABC board will vote
- Coaches send in nomination each week with explanation via separate page on ABC website
- Post on school homepage, name on board at school entrance, announce at school, post on social media page (once we have one)
- Spotlight of the Week/Month – to spotlight a coach or assistance coach, give a gift card?, lots of new coaches, help bring attention to sport, get more students involved in a sport

Team shop on website – sell fan gear, shirts, hats, hoodies....

- BSN Sports- suppose to see through their team shops, teams get a percentage
- Right now each team sells shirts/sweatshirts as fundraiser
- Consider doing Freedom Athletics shirts next year, price out shirts and baseball hats (LoweGear, B&B Sports, and Durant's contact)
 - Start with small quantity, sell at home football/basketball games, distribution (give them a set day/time to come pick up at front office)

Business Sponsorship on site –

- Create flyer – what you get for each level amount...mentions at game, banner for fence, social media post, name on marquee....etc....
- Get letter out to local businesses
- Cross promotions – mentioned Glory Days – setting up a table or way to promote at restaurant

ACTION ITEMS from NEW BUSINESS for NEXT MEETING:

- Review previous by laws, submit any edits within next 2 weeks (by Sept 29th)
- Get ledger to treasurer and confirm/set up budget for this year
- Get signers updated on bank account
- M. Brown price out menu with Gordon's for next meeting
- Price out local printing vendors for shirts/baseball hats (LoweGear, B&B sports, Durant's contact)
- K.Kraf to find out who did banners for PTSA, and send sample business sponsor flyer

Meeting adjourned at 7:30pm

Next Meeting: Thursday, October 20, 2022 @ 6pm

Minutes submitted by: Karyn Kraf